

# Doctor of Ministry Director

## January 1, 2020 – December 31, 2023

### Summary

The Doctor of Ministry (DMin) Director is jointly appointed by St Andrew's College (SAC) and Lutheran Theological Seminary (LTS), Saskatoon, to lead the implementation of their cooperative Doctor of Ministry program in collaboration with the DMin Committee of the Graduate Studies Council (GSC) of the Saskatoon Theological Union (STU).

### Specific Responsibilities

#### The DMin Director

- 1) Encourages promotion of the DMin program within and outside the STU.
- 2) Maintains, with the LTS and STA registrars, an accurate database tracking potential DMin students (inquiries and applications) and important data related to active DMin students.
- 3) Chairs and convenes the DMin committee of the GSC.
- 4) Ensures that STU faculty are oriented to their responsibilities as program and project advisors.
- 5) Coordinates the recruitment of students to the DMin program from a variety of faith communities (without directing the students in regard to which school they might register in).
- 6) Gathers information regarding potential DMin courses and course instructors for consideration by the DMin Committee.
- 7) Helps to troubleshoot student issues which are not resolvable by students' program and project advisors
- 8) Review the current job description and allotted time of 3 hours/week in light of recommendations by the DMin Committee and bring recommendations for the 2020-21 academic year to the Graduate Studies Council

### Responsible To

The DMin Director is responsible, with the DMin Committee, to the Graduate Studies Council of the STU as regards the DMin program and to the heads of St Andrew's College and Lutheran Theological Seminary regarding compensation and time allocation.

### Qualifications

- Doctoral Level Qualification.
- Demonstrated experience and expertise in educational processes and adult learning.
- An awareness and sensitivity to reconciliation, diversity and intercultural realities.
- Commitment to working in a collegial and collaborative work environment.

### Compensation

The DMin Director will be jointly compensated by St Andrew's College and Lutheran Theological Seminaries according to a formula determined annually by the heads of the seminaries. The DMin Director will receive an honorarium of six thousand, one hundred and forty dollars (\$6,140), payable in a lump sum of \$3,070 in the fall semester, and \$3,070 in the winter/spring semester for the length of the agreement. The honorarium is indexed to cost of living.

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Term of Appointment

The DMin Director is appointed for a three-year term.